

Privacy Notice:

Medina House Primary Special School

Pupils in Schools, Alternative Provision and Pupil Referral Units and Children in Early Years Settings.

Privacy Notice - The Data Protection Act 1998

We, **Medina House Primary School**, are the data controller for the purposes of the Data Protection Act. We collect information from you about your child(ren) and may receive information about them from their previous school or pre-school and Hampshire and the Isle of Wight Councils or other Local Authorities. We hold this personal data and use/share it to:

- Support your child (ren)'s teaching and learning;
- Monitor and report on their progress;
- Contribute to improving your child (ren)'s health and reducing inequalities;
- Provide appropriate pastoral care;
- Statistical forecasting and planning; and
- Assess how well their school is doing.

This information includes contact details, assessment results, attendance information and personal characteristics such as their ethnic group, their special educational needs and relevant medical information.

We will not give information about your child (ren) to anyone outside the school without your consent unless the law allows us to i.e. in the case of child protection.

We are required by law to pass on some information about your child (ren) to the Local Authority and the Department for Education (DfE)

We also have local arrangements in place where the school exchanges information with the school nurse, extended school and pre-school providers, Early Years Team, Educational Psychologists, Speech Therapists, OT/Physio Therapists, CAHMS and Children's Services.

If you want to see a copy of the information about your child (ren) that we hold and/or share, please contact our Chair of Governors. Child protection information will not be released unless cleared by Children's services and/or Isle of Wight Council Legal Department to do so.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

For the Isle of Wight Council:

The council has their own privacy notice, which can be accessed at www.iwight.com/council/otherservices/dataprotection/about

For the DfE:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites we can send you a copy of this information.

Please contact the LA as follows:

Data Protection Officer Corporate Services,
Isle of Wight Council,
County Hall,
Newport
Isle of Wight
PO30 1UD

Website: <http://www.iwight.com> Telephone: 01983 821000

Please contact the DfE as follows:

Public Communications Unit
Depart for education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: <https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Telephone: 0370 000 2288