

Medina House School



DATA PROTECTION POLICY

LA Policy - February 2016

References to "The Council" in this policy shall apply to Medina House School.

References to "Elected Members" in this policy shall apply to *Governors* of Medina House School.

References to "policies/procedures" in this policy shall apply to policies and procedures approved by the governors of Medina House School.

Policy adopted by the Governing Body (date): _____

Signed: _____ Chair of Governors

Review Date: July 2018

Miscellaneous

The school will ensure that any service providers used will handle personal data for example HR, Payroll etc., comply with the DPA.

CCTV within the school will only be in public areas, will not intrude on anyone's privacy and be used for security purposes. Notices will be placed in the school to ensure that all staff and visitors are aware of this.